

BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD
Tuesday, September 15, 2020 @ 3:30 pm
Syble Hopp School (In-Person Meeting)

1. Action Item: Call to Order
2. Open Forum
3. Action Item: Approval of the August 18, 2020 BCCDEB Minutes.
RECOMMENDED MOTION: That the minutes from the August 18, 2020 Board meeting be Approved.
4. Action Item: Approval of Agenda
RECOMMENDED MOTION: That the agenda for today's meeting be approved.
5. Action Item: Donations
RECOMMENDED MOTION: That this month's donations be approved.
6. Action Item: Payment of Bills
RECOMMENDED MOTION: That the payment of the bills be approved.
7. Action Item: Financial Report
RECOMMENDED MOTION: That the financial report be accepted.
8. Action Item: Hires
RECOMMENDED MOTION: That the Board approve the hiring of Bob Pockl and Linda Mullen for the housekeeping positions.
9. Discussion Item: Current Status of COVID 19 and the Impact on Remote and In-Person Learning
10. Discussion Item: Administrator's Report
11. Discussion Item: Parent Organization Report
12. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
13. Action Item: Adjournment
RECOMMENDED MOTION: That the September 15, 2020 Brown County Children with Disabilities Education Board meeting be adjourned.

*This meeting is in person and will include the practice of social distancing. Face masks are required upon entry and must continue to worn throughout Syble Hopp School and during the meeting.

*Any person wishing to attend who, because of disability requires special accommodation, should contact Syble Hopp School at 336-5754 by 3:00 p.m. on Monday, September 14, 2020 so arrangements can be made.

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, August 18, 2020

Board Members Present: : S. King, L. Franke, B. Clancy, K. Lukens, J. Wieland, J. Jansch, C. Erickson

Excused: J. Mitchell

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, D. Armbruster, J. Titera, M. Brick, E. Nuthals

Action Item: Call to Order

1. Action Item: Call to Order
Scott King called the meeting to order at 3:30 PM
2. Open Forum - None
3. Action Item: Approval of the July 21, 2020 Board Meeting Minutes

Motion made by J. Wieland, seconded by L. Franke, that the minutes from the July 21, 2020 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.

4. Action Item: Approval of Agenda

Motion made by J. Jansch, seconded by L. Franke, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.

5. Action Item: Donations
A. Nizzia highlighted donations from the Green Bay Packers, De Pere Christian Outreach, and De Pere's Men's Club. Donations are from private donors.

C. Erickson will share a link for COVID related grants.

Motion made by J. Wieland, seconded by J. Jansch, that the July/August donations be approved. MOTION CARRIED UNANIMOUSLY.

6. Action Item: Payment of Bills
The payments for July included annual maintenance agreements.

Motion made by L. Franke, seconded by J. Jansch, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.

7. Action Item: Financial Report
C. Maricque reviewed larger variances for the year in the areas of Building and Site Maintenance, Special Education Teachers, Substitutes and Transportation.

Motion made by J. Wieland, seconded by L. Franke, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.

8. Action Item: General Fund Transfer to Special Education Fund

Motion made by B. Clancy, seconded by J. Wieland, that the transfer of

August 18, 2020

\$2,444,745.75 from BCCDEB's General Fund to BCCDEB's Special Revenue fund to cover the Special Revenue fund negative balance be approved.

9. Action Item: Bus Contract

The contract terms are the same as in prior years with a 2.5% increase in costs.

Motion made by J. Wieland, seconded by J. Jansch, that the Board approve the 2020-2021 contract with Lamers Bus Lines.

10. Action Item: Leave of Absence

Instructional aide requested a one-year unpaid leave of absence due to COVID.

Motion made by J. Jansch, seconded by L. Franke, that the Board approve Jackie Ley's request for a one-year leave of absence. MOTION CARRIED UNANIMOUSLY.

11. Action Item: Resignation

Brian Kohls resigned due to the inability to work the necessary cleaning schedule of 2-10 pm.

Motion made by J. Wieland, seconded by K Lukens, that the Board approve Brian Kohls' resignation from the Housekeeping position, effective August 31, 2020. MOTION CARRIED UNANIMOUSLY.

12. Action Item: Start of School on September 1, 2020

K.Pahlow informed the Board that our Administrative Team is recommending that we start the 2020-2021 school year remotely based on the following:

- Districts have been waiting for a Department of Health Services document regarding gating metrics that would help determine if school should start in person or remotely. This document has been delayed several times and still has not been released. In its absence, our Administrative Team determined that we were no longer able to wait and needed to make a recommendation to the Board so our parents and staff can plan accordingly.
- Consultation with our medical consultant and the local De Pere Health Department. (During this discussion, De Pere Health Nurse Debra Armbruster and Syble Hopp School Nurse Erin Nuthals shared information with the Board regarding the metrics being used both locally and nationally to monitor community spread, outbreak procedures and support provided by local healthcare providers.)
- Percent of students attending Syble Hopp that have health conditions that make them moderately or high risk (paired with the inability to require all students wear masks).
- Number of our student's family members (siblings) that will be returning to school in a variety of plans throughout the community at the same time and may be exposed to the virus. Which could have an impact on what we see at our school, despite the safety measures of our reopening plan.
- Number of students that would be entering school at one time with the community spread rate being high risk and a concern from our medical consultant that he is seeing a lack of social distancing, masking and quarantining in the local communities.

August 18, 2020

- Opportunity to watch and monitor the opening of the other seven school districts we serve to see if they are successful in opening without outbreaks that cause closures
- Administrative concern regarding the ability of local health departments and medical providers to respond to our needs when seven (7) Brown County School Districts will all be opening at the same time.

Included in the recommendation to start remotely, administrators are seeking approval to:

- Monitor the openings of school districts in our area to see how things go with their start regarding outbreaks and healthcare response.
- Monitor the metrics being used by local, State and National health departments and medical providers to determine community spread and risk. (Including DHS/DPI gating metrics if they are released)
- Keep our building open for staff to return to work and have access to their classrooms and necessary equipment and supplies, teachers and therapists have the ability to provide 1:1 (and potentially small group) services and instruction where determined appropriate through the IEP process and parent/student meetings.
- Return to the September 15, 2020 Board meeting with data and information gathered during the remote start for further review and decision making.
- Potential Scheduling of an additional Board meeting to vote on an administrative recommendation.

Motion made by J. Wieland, seconded by J. Jansch, that the Board approve Administration's recommendation regarding the start of school on September 1, 2020.

13. Action Item: COVID 19 Policy

The Staff Handbook Appendix policy regarding expectations to items related to COVID-19 was reviewed and recommended for approval.

Motion made by B. Clancy, seconded by K Lukens, that the Board approve the COVID 19 Policy – Appendix to the Staff Handbook.

14. Discussion Item: Administrator's Report

Sarah Johnson, shared the federally mandated Title IX policy changes.

Abbie Nizzia shared that we are setting up the iPads for one on one iPad distribution the first week of school.

Carolyn shared that the audit is coming up.

Kim shared that we have informed Lamers Bus Company and West De Pere Food Service that we were recommending that we start remotely. Meetings will be held with to determine how they can service us during the closures through meal and academic supplies/materials delivery and potential student transportation for therapy and/or 1:1 instruction.

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15. Discussion Item: Parent Organization Report

Parents will be holding virtual meetings this year.

16. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting of other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion made by J. Jansch, seconded by J. Wieland, that the Board move into Executive Session at 4:45 PM. MOTION CARRIED UNANIMOUSLY.

Board returned to open session at 4:50 PM.

17. Action Item: Adjournment

Motion made by J. Jansch, seconded by B. Clancy, to adjourn the August 21, 2020 Brown County Children with Disabilities Board meeting at 4:50 PM. MOTION CARRIED UNANIMOUSLY.

Syble Hopp School

DONATIONS – SEPTEMBER 2020 BOARD MEETING		
DONOR	AMOUNT	ITEM/PURPOSE
Hermans Club Inc.	\$100	Lions Camp
Rex Meyer-family-friends	\$1099	Hopp Needs in Memory of Mary Meyer
Kay Lonzo		School Supplies and Diapers
Jerry McCormick	\$1,000	Hopp Needs in Memory of Bobby Bowers
Total Donation	\$2,199	

Support Information #6

Report Date 09/09/20 04:28 PM

SYBLE HOPP SCHOOL

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Check Date 08/01/20 - 08/31/20

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
ACC AUTOMATED COMFORT CONTROLS	0100002091	08/18/20	27079		Programming Service	1-10-100-324-253300-019-000000-2	460.00
					Check Total		460.00
					Vendor Total		565.36
AIR FILTRATION SPECIALISTS LLC	0100002095	08/25/20	1147697		Replaced VAVs in Actuators	1-10-100-324-253300-019-000000-2	105.36
					Check Total		105.36
					Vendor Total		2,228.40
APPLE COMPUTER INC	0100002087	08/11/20	AC32915585		Air Filters	1-10-100-324-253300-019-000000-2	2,228.40
					Check Total		2,228.40
					Vendor Total		2,228.40
AT&T	0100002087	08/11/20	AC28473859		180 I Pads Wi-Fi 32 GB	1-10-100-481-295000-019-000000-2	52,930.00
					30 iPads Wi-Fi 128 GB	1-10-100-481-295000-019-000000-2	11,830.00
					Mini I Pad Wi-Fi 256GB	1-10-100-481-295000-019-000000-2	529.00
BUELOW VETTER BUIKEMA OLSON & BLIET	0100002087	08/11/20	AC28473859		Apple Care for 180 Student iPads	1-10-100-360-295000-019-000000-2	14,220.00
					Apple Care for Schools 30 Teacher iPads	1-10-100-360-295000-019-000000-2	2,370.00
					Mini I pad Apple Care	1-10-100-360-295000-019-000000-2	79.00
BUILDING AAC, LLC	0100002087	08/11/20	AC28473859		Check Total		81,938.00
					Vendor Total		81,938.00
					Monthly Service 7/19-8/18	1-27-100-999-158000-019-000000-2	15.78
BUELOW VETTER BUIKEMA OLSON & BLIET	0100002081	08/11/20	9		Check Total		15.78
					Vendor Total		15.78
					Conference-School Reopening Issues	1-27-800-314-232100-019-000000-2	797.50
BUILDING AAC, LLC	0100002092	08/18/20	SYBLEHOPP 8/12/2		Check Total		797.50
					Vendor Total		797.50
					Inservice/Training Remote Learning	1-27-100-310-221300-019-000000-2	825.00
AT&T	0100002087	08/11/20	AC28473859		Check Total		825.00
					Vendor Total		825.00
					Monthly Service 7/19-8/18	1-27-100-999-158000-019-000000-2	15.78

Check Date 08/01/20 - 08/31/20

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
CANADSO LAWN CARE LLC	0100002075	08/04/20	800729		Mid Summer Dry Feed/Spot Treatment	1-10-100-329-253300-019-0000000-2	225.00
					Check Total		225.00
CELLCOM	0100002096	08/25/20	678835		Monthly Service 8/16-9/15	1-10-100-355-263300-019-0000000-2	116.71
					Check Total		116.71
					Vendor Total		116.71
CESA #10	0100002076	08/04/20	12894		Software Hosting Services 1st Quarter	1-10-800-386-252000-019-0000000-2	800.00
					Check Total		800.00
					Vendor Total		800.00
CITY OF DE PERE	0100002082	08/11/20	15441200-00	7/20	Duplex Water Usage 4/1/20-7/1/20	1-27-100-999-158000-019-0000000-2	84.71
					Check Total		84.71
					Vendor Total		84.71
COUNTRY VISIONS COOPERATIVE	0100002083	08/11/20	1036914	7/20	Gas for Lawn Mower/Trimmer	1-10-100-411-253300-019-0000000-2	40.18
					Check Total		40.18
					Vendor Total		40.18
EDF ENERGY SERVICES LLC	0100002084	08/11/20	107693ES		Gas Usage 7/1-7/31/20	1-10-100-331-253300-019-0000000-2	41.04
					Check Total		41.04
					Vendor Total		41.04
GREAT AMERICAN DISPOSAL OF WISCONSIN	0100002088	08/11/20	08100302		Trash Removal 8/1-8/31/20	1-10-100-324-253300-019-0000000-2	69.00
					Check Total		69.00
					Vendor Total		69.00

Check Date 08/01/20 - 08/31/20

Vendor Detail Report

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No.	Amount
HOWARD-SUAMICO SCHOOL DISTRICT							
0100002097	08/25/20	107060	SYBLEHOPP 8/20		BC Press Conference	1-27-800-310-264400-019-000000-2	234.00
					Check Total		234.00
INFINITE CAMPUS, INC.							
0100002093	08/18/20	115405	ANNUAL031493		Online Registration Prime 8/20-6/21	1-27-100-360-158000-019-000000-2	6,416.67
					Check Total		6,416.67
KOEHLER FLOORING INC							
0100002098	08/25/20	104312	892		Case of Floor Tiles	1-10-100-324-253300-019-000000-2	45.50
0100002098	08/25/20		870		Flooring for Classrooms	1-10-100-324-254300-019-000000-2	34,690.00
					Check Total		34,735.50
KYLES CONSULTING							
0100002085	08/11/20	114953	KYLESSH 7/20		July SBS/MAC Fee	1-27-800-310-223300-019-000000-2	900.00
					Check Total		900.00
SAN A CARE INC							
0100002089	08/11/20	112498	523210		Motion activated Roll Towel Dispensers	1-10-100-324-253300-019-000000-2	1,673.20
					Check Total		1,673.20
SUPERIOR CHEMICAL CORPORATION							
0100002077	08/04/20	107771	271488		Cleaner/Deodorant Spray/Disinfectants	1-10-100-411-253300-019-000000-2	2,974.11
0100002077	08/04/20		271487		Alcohol Based Hand Sanitizer	1-10-100-411-253300-019-000000-2	1,592.10
					Check Total		4,566.21
TDS METROCOM							
0100002090	08/11/20	107847	9203364367 8/20		Monthly Service 8/10-9/09	1-10-100-355-263300-019-000000-2	152.54
					Check Total		152.54
					Vendor Total		152.54

Check Date 08/01/20 - 08/31/20

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
US Bank PCard Only 115950							
	01000002080	08/04/20	PCARD 7/20-1		Spot Treat Areas/Ck Rodent Equip	1-10-100-324-253300-019-000000-2	36.00
	01000002080	08/04/20	PCARD 7/20-1		30 Black IPad Cases & 1 Green/Black Mini	1-10-100-481-295000-019-000000-2	964.69
	01000002080	08/04/20	PCARD 7/20-1		WASPA Annual Dues	1-27-800-941-232100-019-000000-2	225.00
	01000002080	08/04/20	PCARD 7/20-1		Pahlow/Johnson	1-27-800-353-232100-019-000000-2	10.05
	01000002080	08/04/20	PCARD 7/20-1		Mailing First Class Package	1-10-100-324-253300-019-000000-2	172.34
	01000002080	08/04/20	PCARD 7/20-1		Filter for Compressor Air Dryer-Heating		1,408.08
					Check Total		1,408.08
WI DEPT OF JUSTICE 109010							
	01000002078	08/04/20	G2841 7/20		Background Checks for July	1-27-800-310-231700-019-000000-2	28.00
					Check Total		28.00
					Vendor Total		28.00
WISCONSIN PUBLIC SERVICE 109151							
	01000002079	08/04/20	3011314373		Garage Utility Usage	1-10-100-336-253300-019-000000-2	32.32
	01000002079	08/04/20	3011376874		Duplex Utility Usage	1-27-100-999-158000-019-000000-2	196.21
					Check Total		228.53
	01000002086	08/11/20	3018214573		Gas Service 7/1-8/1	1-10-100-331-253300-019-000000-2	193.23
					Check Total		193.23
					Vendor Total		421.76
					Grand Total		138,282.64

Syble Hopp Balance Sheet as of July 31, 2020

ACCOUNT DESCRIPTION	07/31/20
GENERAL FUND	
CASH	4,757,922.48
PREPAID EXPENSES	106.65
TOTAL ASSETS	4,758,029.13
ACCOUNTS PAYABLE	7,071.01
CONTRACTS PAYABLE	876.08
TOTAL LIABILITIES	7,947.09
EQUITY ACCOUNT	4,750,082.04
TOTAL FUND BALANCE	4,750,082.04
SPECIAL EDUCATION FUND	
CASH ACCOUNT	272,510.60
RECEIVABLE	320.00
TOTAL ASSETS	272,830.60
PAYABLE ACCOUNT	2,257.25
CONTRACTS PAYABLE	328,904.05
TOTAL LIABILITIES	331,161.30
EQUITY ACCOUNT	(58,330.70)
TOTAL FUND BALANCE	(58,330.70)
FOOD SERVICE FUND	
CASH	2,525.30
RECEIVABLE	3,405.34
TOTAL ASSETS	5,930.64
DUE TO STATE	1,006.83
TOTAL LIABILITIES	1,006.83
EQUITY ACCOUNT	4,923.81
TOTAL FUND BALANCE	4,923.81

Syble Hopp Expenditures Summary for the Month Ended July 31, 2020 - Unaudited

GENERAL FUND						
LIBRARY MEDIA RESOURCES	320.00	-	-	320.00	-	Subscriptions/licenses have been paid for Absence Management and Time and Attendance.
FISCAL/FINANCE	179,878.00	14,989.83	22,930.95	156,947.05	(7,941.12)	
BUILDING AND SITE OPERATION	279,894.00	23,324.50	19,781.38	260,112.62	3,543.12	
BUILDING AND SITE MAINTENANCE	34,690.00	2,890.83	-	34,690.00	2,890.83	
DUPLEX	1,750.00	145.83	14.00	1,736.00	131.83	
TELEPHONE	3,050.00	254.17	266.55	2,783.45	(12.38)	
TECHNOLOGY	31,041.00	2,586.75	1,968.13	29,072.87	618.62	
INSURANCE AND JUDGMENTS	100,113.00	8,342.75	7,511.00	92,602.00	831.75	
COUNTY IDC AND TECH SERVICES	93,809.00	7,817.42	6,443.82	87,365.18	1,373.60	
TOTAL GENERAL FUND	724,545.00	60,352.08	58,915.83	665,629.17	1,436.25	
SPECIAL REVENUE						
EARLY CHILDHOOD	413,009.00	-	269.43	412,739.57	(269.43)	
SPEECH/LANGUAGE	446,243.00	-	304.39	445,938.61	(304.39)	
SPECIAL EDUCATION	2,131,397.00	14,370.00	13,064.69	2,118,332.31	1,305.31	Subscriptions/licenses have been paid for Oasys and Infinite Camps.
RETIREE INSURANCE	35,000.00	-	-	35,000.00	-	
EC INSTRUCTIONAL AIDES	85,359.00	-	17.20	85,341.80	(17.20)	
SE INSTRUCTIONAL AIDES	1,303,612.00	-	1,148.48	1,302,463.52	(1,148.48)	
SE SUB TEACHERS/AIDES	85,044.00	-	-	85,044.00	-	
EC SUB TEACHERS/AIDES	16,794.00	-	-	16,794.00	-	
SPECIALTY TEACHERS	177,421.00	-	92.12	177,328.88	(92.12)	
DIRECTION OF SOCIAL WORK	75,764.00	-	59.00	75,705.00	(59.00)	
NURSING	86,090.00	-	2,215.01	83,874.99	(2,215.01)	Additional summer hours were required due to school preparation for COVID.
OCCUPATIONAL THERAPY	300,823.00	-	203.31	300,619.69	(203.31)	
PHYSICAL THERAPY	85,808.00	-	66.75	85,741.25	(66.75)	
TRAINING	8,677.00	723.08	300.00	8,377.00	423.08	
SE AND PRINCIPAL	320,136.00	26,678.00	20,296.15	299,839.85	6,381.85	
BOARD AND AUDIT	10,965.00	913.75	1,536.00	9,429.00	(622.25)	

Syble Hopp Expenditures Summary for the Month Ended July 31, 2020 - Unaudited

ADMINISTRATOR	189,111.00	15,759.25	12,977.13	176,133.87	2,782.12	
VEHICLE REPAIR AND FUEL	6,300.00	525.00	18.00	6,282.00	507.01	
TRANSPORTATION AND BUS AIDES	715,974.00	-	-	715,974.00	-	
UNEMPLOYMENT	10,919.00	909.92	49.64	10,869.36	860.28	
CESA SERVICES	28,640.00	-	-	28,640.00	-	
CAMP SOAR	93,628.00	31,209.33	5,713.40	87,914.60	25,495.93	Onsite Camp SOAR was cancelled.
TRANSIT OF AID TO DISTRICTS	51,764.00	-	-	51,764.00	-	
TOTAL SPECIAL REVENUE FUND	6,678,478.00	91,088.33	58,330.70	6,620,147.30	32,757.64	
FOOD SERVICES						
DIRECTOR OF FOOD SERVICES	66,242.00	-	-	66,242.00	-	
FOOD - LUNCH PROG	500.00	-	-	500.00	-	
FOOD	6,400.00	-	-	6,400.00	-	
TOTAL FOOD SERVICE FUND	73,142.00	-	-	73,142.00	-	

Syble Hopp Revenue Summary for the Month Ended July 31, 2020

DESCRIPTION	2020-20201			COMMENTS
	Amended Budget	Actual Amount	Remaining Budget	
GENERAL FUND				
PAYMENT IN LEAU OF TAXES	3,087,691.00	-	3,087,691.00	
INTEREST	23,000.00	4,718.45	18,281.55	
RENT (DUPLEX)	9,000.00	750.00	8,250.00	
MEDICAID MAC REIMBURSEMENT	55,000.00	-	55,000.00	
SECURITY GRANT	-	-	-	
MISCELLANEOUS	38,000.00	-	38,000.00	
TOTAL GENERAL FUND	3,212,691.00	5,468.45	3,207,222.55	
SPECIAL REVENUE FUND				
STUDENT FEES	5,790.00	-	5,790.00	
SOAR STUDENT REGISTRATIONS	35,000.00	-	35,000.00	Onsite SOAR was cancelled.
EC GRANT \$'S FROM DISTRICTS	39,859.00	-	39,859.00	
DISTRICT PAYMENT FROM IDEA FUNDS	226,015.00	-	226,015.00	
TUITION-SCH DISTRICT(OUT OF COUNTY)	218,210.00	-	218,210.00	
TRANSIT OF STATE AIDE (CESA)	8,370.00	-	8,370.00	
CESA 7 - REIMB SUBS	3,800.00	-	3,800.00	
HANDICAPPED AID FROM STATE	1,480,100.00	-	1,480,100.00	
GENERAL STATE AID	1,790,000.00	-	1,790,000.00	
HIGH COST KIDS (STATE AND FEDERAL)	5,000.00	-	5,000.00	
MEDICAID REIMBURSEMENT	260,000.00	-	260,000.00	
TOTAL SPECIAL REVENUE FUND	4,072,144.00	-	4,072,144.00	
FOOD SERVICE FUND				
STUDENT LUNCH	34,400.00	-	34,400.00	
ADULT LUNCH	1,300.00	-	1,300.00	
FOOD SER/STATE AID	850.00	-	850.00	
FOOD SERVICE/FED AID	30,092.00	-	30,092.00	
FED AID/COMMODITIES	6,500.00	-	6,500.00	
TOTAL FOOD SERVICE REVENUE FUND	73,142.00	-	73,142.00	

Support Information #8

Memo

To: Kim Pahlow, Administrator
From: Carolyn Maricque, Business Manager
RE: Request to Hire Housekeepers
Date: September 15, 2020

The purpose of this memo is to recommend the hiring of the following Brown County Children with Disabilities Education Board housekeepers for the 2020-2021 school year:

- Linda Mullen, Part-time Housekeeper at Syble Hopp (evening hours)
- Robert Pockl, Full-time Housekeeper at Syble Hopp (evening hours)

